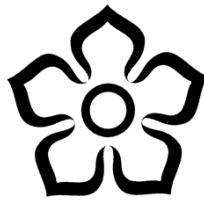


Thursday, 17 May 2018



Leicester
City Council

At a meeting of the LEICESTER CITY COUNCIL held at the Town Hall at FIVE O'CLOCK in the afternoon on Thursday, 17 MAY 2018 duly convened for the business hereunder mentioned.

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BUSINESS

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1. LORD MAYOR'S ANNOUNCEMENTS
2. ELECTION OF LORD MAYOR
3. ELECTION OF HIGH BAILIFF
4. ELECTION OF DEPUTY LORD MAYOR
5. THANKS TO THE RETIRING LORD MAYOR
6. ESTABLISHMENT OF SCRUTINY COMMITTEES AND COMMISSIONS,
REGULATORY AND COUNCIL COMMITTEES
7. NOTIFICATION OF EXECUTIVE APPOINTMENTS
8. ANNUAL CALENDAR OF MEETINGS
9. DATES OF COUNCIL MEETINGS

Fire & Emergency Evacuation Procedure

- The Council Chamber Fire Exits are the two entrances either side of the top bench or under the balcony in the far left corner of the room.
- In the event of an emergency alarm sounding make your way to Town Hall Square and assemble on the far side of the fountain.
- Anyone who is unable to evacuate using stairs should speak to any of the Town Hall staff at the beginning of the meeting who will offer advice on evacuation arrangements.
- From the public gallery, exit via the way you came in, or via the Chamber as directed by Town Hall staff.

Filming and Recording the Meeting

The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy,

persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at www.leicester.gov.uk or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc.

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

PRESENT:

RASHMIKANT JOSHI, LORD MAYOR
CHAIRMAN

SIR PETER SOULSBY – CITY MAYOR

Abbey Ward

HARSHAD DAHYABHAI BHAVSAR
ANNETTE BYRNE
VIJAY SINGH RIYAIT

Aylestone Ward

ADAM CLARKE

Beaumont Leys Ward

HEMANT RAE BHATIA
SUE WADDINGTON
PAUL THOMAS WESTLEY

Belgrave Ward

MANSUKLAL CHOCHAN
MANJULA SOOD
JOHN THOMAS

Braunstone Park and Rowley Fields

STEVE CORRALL
ELAINE HALFORD
KULWINDER SINGH JOHAL

Castle Ward

PATRICK JOSEPH KITTERICK
DEBORAH ANNE SANGSTER
DANNY MYERS

Evington Ward

DEEPAK BAJAJ
RATILAL BHAGWAN GOVIND
SUE HUNTER

Eyres Monsell Ward

VIRGINIA CLEAVER
ELAINE PANTLING

North Evington Ward

LUIS FONSECA
JEAN KHOTE
ABDUL RAZAK OSMAN

Rushey Mead Ward

PIARA SINGH CLAIR
RITA PATEL
ROSS WILLMOTT

Saffron Ward

ELLY CUTKELVIN
WILLIAM SHELTON

Spinney Hills Ward

SHOFIQUUL ISLAM CHOWDHURY
MUSTAFA MALIK

Stoneygate Ward

LUCY CHAPLIN
KIRK MASTER
AMINUR THALUKDAR

Thurncourt Ward

TERESA ALDRED

Troon Ward

DIANE CANK
BALJIT SINGH

Westcotes Ward

ANDY CONNELLY
SARAH RUSSELL

Fosse Ward

DAWN ALFONSO
TED CASSIDY

Humberstone and Hamilton Ward

VI DEMPSTER
GURINDER SINGH SANDHU

Knighton Ward

ROSS GRANT
INDERJIT SINGH GUGNANI
DR LYNN MOORE

Western Ward

DR SUSAN BARTON
GEORGE COLE
MALCOLM UNSWORTH

Wycliffe Ward

HANIF AQBANY
MOHAMMED DAWOOD

LORD MAYOR'S ANNOUNCEMENTS

Before the meeting formally commenced the Lord Mayor asked the Dean of Leicester, The Very Rev'd David Monteith to say an appropriate prayer.

The Lord Mayor welcomed the assembled guests to the Annual Meeting of the Council.

ROYAL WEDDING

On behalf of the Council the Lord Mayor expressed his congratulations and best wishes to Prince Harry and Meghan Markle for their forthcoming wedding and future together.

FIRE & EMERGENCY EVACUATION PROCEDURE

The Lord Mayor asked all present to note the evacuation procedures detailed on the Agenda and Order of Proceedings for the meeting. If anyone had any queries they were asked to speak to one of the Town Hall staff who would be pleased to assist.

ELECTION OF LORD MAYOR

Moved by Councillor Moore, seconded by the City Mayor and carried:

1. That Councillor Ross Grant be elected to the Office of Lord Mayor of the City for the coming year.

Councillor Ross Grant, Lord Mayor of Leicester took the Chair.

ELECTION OF HIGH BAILIFF

Moved by the City Mayor, seconded by Councillor Cank and carried:

2. That Councillor Manjula Sood be elected to the office of High Bailiff for the coming year.

ELECTION OF DEPUTY LORD MAYOR

Moved by the City Mayor, seconded by Councillor Cank and carried:

3. That Councillor Annette Byrne be appointed Deputy Lord Mayor for the coming year.

THANKS TO THE RETIRING LORD MAYOR

Moved by the Councillor Dempster, seconded by Councillor Clair and carried:

4. Thank you Lord Mayor. Lord Lieutenant, Chairman of the County Council, High Bailiff, Deputy Lord Mayor, Honorary Alderman, City Mayor, Councillors, Distinguished and Honoured Guests, Ladies and Gentlemen. I am really pleased to be able to move the motion of thanks to the Lord Mayor and of course to the Lady Mayoress. Last year I stood here and talked about Councillor Joshi my co-councillor who I knew was going to have a

very successful year. How did I know that because during the election campaign when we went round everybody knew Rashmi, knew Councillor Joshi to be hard working, to be committed to the city, to have a really sunny disposition and it was so evident at how much well-loved he is across this city, and the favourite phrase was Haribol and everybody responded and I just knew that it was going to be a successful year and I have not been disappointed and this city has not been disappointed. Three hundred, let me just look, 362 engagements. That is a lot of work because you know being Lord Mayor you still have the rest of your life, you still have to make a living and look after the home and all the other things. 362 engagements check webcast. So, there is you know the Armed Forces Day service and parade, there is the Christmas lights switch on, there is Diwali, a huge range of events throughout the year and this city was represented by Councillor Joshi and he did it so well. But he also had the support of a fabulous Lady Mayoress. I don't know how many of you attended, it was not that very long ago, just a few weeks ago, when we had the Lady Mayoress's coffee morning here in the Town Hall and I attended and it was a great event, lots of cakes, but it was just the whole diversity of the event, coffee morning, those words did not do credit to what was actually a really enjoyable morning. So thank you so much for supporting our Lord Mayor in a great job well done, and I just know that he will continue now for the next year, continue the great work that he has been doing in the last year in representing Humberstone and Hamilton but also being a representative for this city. I want to say a huge thank you to Councillor Joshi our outgoing Lord Mayor and the Lady Mayoress. Thank you.

Illuminated Address

The Lord Mayor presented an Illuminated Address to Councillor Stephen Corral marking his year in office as Lord Mayor of Leicester 2016-17.

ESTABLISHMENT OF SCRUTINY COMMITTEES AND COMMISSIONS, REGULATORY AND COUNCIL COMMITTEES

Moved by Councillor Cank, seconded by the City Mayor and carried:

5. I move that the technical resolution regarding the formation of the Overview Select Committee and Scrutiny Commissions and Regulatory and Council Committees as printed on the Council Script in italics, be approved.

Technical Resolution – Scrutiny Committee, Commissions & Regulatory and Council Committees

- (i) That the
 - Overview Select Committee
 - Adult Social Care Scrutiny Commission
 - Children, Young People and Schools Scrutiny Commission
 - Economic Development, Transport and Tourism Scrutiny Commission
 - Health and Wellbeing Scrutiny Commission
 - Heritage, Culture, Leisure and Sport Scrutiny Commission
 - Housing Scrutiny Commission and
 - Neighbourhood Services and Community Involvement Scrutiny Commission

all be established in accordance with the existing Terms of Reference, the size of each being in accordance with the lists circulated to all Members (available at the meeting and attached to these minutes as Appendix A), it being noted that any remaining places will be filled in accordance with relevant procedures and in consultation with the relevant Members.

- (ii) That following the recent public nomination process required in law to seek nominations to fill statutory parent governor co-optee places on the Children, Young People and Schools Scrutiny Commission Mrs Naila Malik be appointed to the Commission as parent governor (primary) co-optee for a term of office of 4 years.
- (iii) That the
- Audit and Risk Committee
 - Health and Wellbeing Board
 - Standards Committee
 - Planning and Development Control Committee
 - Licensing and Public Safety Committee and
 - Licensing Sub-Committees

all be established in accordance with the existing Terms of Reference, except for the Health and Wellbeing Board (where an amended Terms of Reference available at the meeting and attached to these minutes as Appendix B), the size of each being in accordance with the lists circulated to all Members (available at the meeting and attached to these minutes as Appendix A), it being noted that the remaining places will be filled in accordance with relevant procedures and in consultation with the relevant Members.

- (iv) That the Chairs and Vice-Chairs (as appropriate) of the bodies listed in parts (i) and (iii) above be in accordance with the lists circulated to all Members (available at the meeting and attached to these minutes as Appendix A); and
- (v) That the Employees Committee be established with the Terms of Reference and size as specified within the Council's Constitution, with the process for the appointment of Chair and membership being in accordance with the provisions of the Constitution.

NOTIFICATION OF EXECUTIVE APPOINTMENTS

The City Mayor asked Council to note the Executive appointments as detailed in the list available at the meeting (and attached to these minutes as Appendix A).

ANNUAL CALENDAR OF MEETINGS

Moved by Councillor Cank, seconded by the City Mayor and carried:

6. That the cycle of meetings of the Scrutiny, Regulatory and Council Committees be confirmed as set out in the schedule of meetings (available at the meeting and attached as Appendix C to these minutes).

DATES OF COUNCIL MEETINGS

Moved by Councillor Cank, seconded by the City Mayor and carried:

7. That the Annual Meeting in 2019 be held on 16 May 2019, that Council meet on Wednesday 20 February 2019 to consider the estimates for 2019/20, and that ordinary meetings of Council be held on the dates indicated on the Council Script, ie:

14 June 2018
4 October 2018
15 November 2018
24 January 2019
21 March 2019

Close of Meeting

The Lord Mayor declared the meeting closed at 6.28pm.

APPENDIX A

EXECUTIVE

City Mayor	–	Sir Peter Soulsby
Deputy City Mayors Councillor Adam Clarke Councillor Sarah Russell	–	Councillor Piara Singh Clair
Assistant City Mayors	–	Councillor Andy Connelly Councillor Vi Dempster Councillor Mustafa Malik Councillor Kirk Master Councillor Danny Myers Councillor Manjula Sood

PLANNING AND DEVELOPMENT CONTROL COMMITTEE

CHAIR	Councillor Cassidy
VICE CHAIR	Councillor Aldred
	Councillor Dr. Barton
	Councillor Rae Bhatia
	Councillor Dr. Chowdhury
	Councillor Cutkelvin
	Councillor Govind
	Councillor Halford
	Councillor Khote
	Councillor Thalukdar

Composition Labour 10
 Non-grouped 1

LICENSING AND PUBLIC SAFETY COMMITTEE

CHAIR	Councillor Thomas
VICE CHAIR	Councillor Hunter
VICE CHAIR	Councillor Singh-Johal
	Councillor Byrne
	Councillor Cank
	Councillor Fonseca
	Councillor Sangster
	Councillor Shelton
	Councillor Unsworth

Composition Labour 9
 Non-grouped 1

Licensing Enforcement Sub-Committee

The Licensing Enforcement Sub-Committee shall consist of 5 Members appointed by the Monitoring Officer from the membership of the Licensing Committee.

Licensing (Hearings) Sub-Committee

The Licensing (Hearings) Sub-Committee shall consist of 3 Members appointed by the Monitoring Officer from the membership of the Licensing Committee.

AUDIT AND RISK COMMITTEE

CHAIR	Councillor Singh-Riyait
VICE-CHAIR	Councillor Westley
	Councillor Alfonso
	Councillor Bajaj
	Councillor Dr. Chowdhury
	Councillor Hunter
	Councillor Dr. Moore

Composition Labour 7
 Non-grouped 2

HEALTH AND WELLBEING BOARD

CHAIR	Councillor Clarke
	Councillor Clair
	Councillor Dempster
	Councillor Myers
	Councillor Russell

Composition: Up to five Elected Members of Leicester City Council
The Executive Lead Member for Health & Health Integration

4 Elected Members nominated by the City Mayor

Up to six representatives of the NHS

Up to four Officers of Leicester City Council

Up to eight further representatives including Healthwatch Leicester / Other Representatives

STANDARDS COMMITTEE

(10 Members, 5 Independent Members* and 5 Councillors)

The Independent Members are co-opted non-voting members of the Committee. The Committee shall be chaired by an Elected Councillor.

CHAIR	Councillor Dr. Barton
VICE CHAIR	Councillor Shelton
	Councillor Dr. Moore
	Councillor Rae Bhatia
INDEPENDENT MEMBER	Fiona Barber
INDEPENDENT MEMBER	Mike Galvin
INDEPENDENT MEMBER	Jayne Kelly
INDEPENDENT MEMBER	Alison Lockley
INDEPENDENT MEMBER	Simon Smith

Composition Labour 4
 Non-grouped 1

OVERVIEW SELECT COMMITTEE

CHAIR	Councillor Singh
VICE CHAIR	Councillor Govind
	Councillor Cleaver
	Councillor Bajaj
	Councillor Cutkelvin
	Councillor Dawood
	Councillor Gugnani
	Councillor Khote
	Councillor Westley
	Councillor Grant
	Councillor Porter

Composition Labour 9
 Non-grouped 2

ADULT SOCIAL CARE SCRUTINY COMMISSION

CHAIR	Councillor Cleaver
VICE CHAIR	Councillor Joshi
	Councillor Aldred
	Councillor Chaplin
	Councillor Osman
	Councillor Thalukdar
	Councillor Unsworth

Composition Labour 7
 Non-grouped 1

CHILDREN, YOUNG PEOPLE & SCHOOLS SCRUTINY COMMISSION

CHAIR	Councillor Dawood
VICE CHAIR	Councillor Cole
	Councillor Cassidy
	Councillor Chohan
	Councillor Hunter
	Councillor Singh-Riyait
	Councillor Pantling

Composition Labour 7
 Non-grouped 1
 Up to 4 co-opted members

**ECONOMIC DEVELOPMENT, TRANSPORT & TOURISM
SCRUTINY COMMISSION**

CHAIR	Councillor Khote
VICE CHAIR	Councillor Rae Bhatia
	Councillor Bhavsar
	Councillor Dr. Chowdhury
	Councillor Kitterick
	Councillor Sandhu
	Councillor Patel
	Councillor Porter

Composition Labour 7
 Non-grouped 1

HEALTH & WELLBEING SCRUTINY COMMISSION

CHAIR	Councillor Cutkelvin
VICE CHAIR	Councillor Fonseca
	Councillor Chaplin
	Councillor Cleaver
	Councillor Dr. Moore
	Councillor Pantling
	Councillor Sangster

Composition Labour 7
 Non-grouped 1

HERITAGE, CULTURE, LEISURE & SPORT SCRUTINY COMMISSION

CHAIR	Councillor Bajaj
VICE CHAIR	Councillor Halford
	Councillor Dr. Barton
	Councillor Gugnani
	Councillor Shelton
	Councillor Singh-Johal
	Councillor Westley

Composition Labour 7
 Non-grouped 1

HOUSING SCRUTINY COMMISSION

CHAIR	Councillor Westley
VICE CHAIR	Councillor Alfonso
	Councillor Aqbany
	Councillor Byrne
	Councillor Corral
	Councillor Joshi
	Councillor Willmott

Composition Labour 7
 Non-grouped 1

NEIGHBOURHOOD SERVICES & COMMUNITY INVOLVEMENT SCRUTINY COMMISSION

CHAIR	Councillor Gugnani
VICE CHAIR	Councillor Thalukdar
	Councillor Aqbany
	Councillor Govind
	Councillor Halford
	Councillor Hunter
	Councillor Waddington

Composition Labour 7
 Non-grouped 1

Leicester City Health and Wellbeing Board

Terms of Reference

(To be proposed at the Leicester City Council meeting on 17 May 2018)

Introduction

In line with the Health and Social Care Act 2012, the Health & Wellbeing Board is established as a Committee of Leicester City Council.

The Health & Wellbeing Board operated in shadow form since August 2011. In April 2013, the Board became a formally constituted Committee of the Council with statutory functions.

1 Aim

To achieve better health, wellbeing and social care outcomes for Leicester City's population and a better quality of care for patients and other people using health and social services.

2 Objectives

2.1 To provide strong local leadership for the improvement of the health and wellbeing of Leicester's population and in work to reduce health inequalities.

2.2 To lead on improving the strategic coordination of commissioning across NHS, adult social care, children's services and public health services.

2.3 To maximise opportunities for joint working and integration of services using existing opportunities and processes and prevent duplication or omission.

2.4 To provide a key forum for public accountability of NHS, public health, social care for adults and children and other commissioned services that the Health & Wellbeing Board agrees are directly related to health and wellbeing.

3 Responsibilities

3.1 Working jointly, to identify current and future health and wellbeing needs across Leicester City through revising the Joint Strategic Needs Assessment (JSNA) as and when required. Preparing the JSNA is a statutory duty of Leicester City Council and Leicester City Clinical Commissioning Group.

3.2 Develop and agree the priorities for improving the health and wellbeing of the people of Leicester and tackling health inequalities.

3.3 Prepare and publish a Joint Health and Wellbeing Strategy (JHWS) that is evidence based through the work of the Joint Strategic Needs Assessment (JSNA) and supported by all stakeholders. This will set out strategic objectives, ambitions for achievement and how we will be jointly held to account for delivery. Preparing the JHWS is a statutory duty of Leicester City Council and Leicester City Clinical Commissioning Group.

3.4 Save in relation to agreeing the JSNA, JHWS and any other function delegated to it from time to time, the Board will discharge its responsibilities by means of recommendation to the relevant partner organisations, who will act in accordance with their respective powers and duties

3.5 Ensure that all commissioners of services relevant to health and wellbeing take appropriate account of the findings of the Joint Strategic Needs Assessment and demonstrate strategic alignment between the JHWS and each organisation's commissioning plans.

3.6 Ensure that all commissioners of services relevant to health and wellbeing demonstrate how the JHWS has been implemented in their commissioning decisions.

3.7 To monitor, evaluate and annually report on the Leicester City Clinical Commissioning Group performance as part of the Clinical Commissioning Groups annual assessment by the national Commissioning Board.

3.8 Review performance against key outcome indicators and be collectively accountable for outcomes and targets specific to performance frameworks within the NHS, Local Authority and Public Health.

3.9 Ensure that the work of the Board is aligned with policy developments both locally and nationally.

3.10 Provide an annual report from the Health and Wellbeing Board to the Leicester City Council Executive and to the Board of Leicester City Clinical Commissioning Group to ensure that the Board is publically accountable for delivery.

3.11 Oversee progress against the Health and Wellbeing Strategy and other supporting plans and ensure action is taken to improve outcomes

3.12 The Board will not exercise scrutiny duties around health and adult social care directly. This will remain the role of the relevant Scrutiny Commissions of Leicester City Council. Decisions taken and work progressed by the Health & Wellbeing Board will be subject to scrutiny by relevant Scrutiny Commissions of Leicester City Council.

3.13 The Board will need to be satisfied that all commissioning plans demonstrate compliance with the Equality Act 2010, improving health and social care services for groups within the population with protected characteristics and reducing health inequalities.

3.14 The Board will agree Better Care Fund submissions and have strategic oversight of the delivery of agreed programmes.

4 Membership

Members:

Up to five Elected Members of Leicester City Council (5)

The Executive Lead Member for Public Health & Health Integration (1)

An Elected Member nominated by the City Mayor (1)

An Elected Member nominated by the City Mayor (1)

An Elected Member nominated by the City Mayor (1)

An Elected Member nominated by the City Mayor (1)

Up to six representatives of the NHS (6)

The Co -Chair of the Leicester City Clinical Commissioning Group (1)

A further GP representative of the Leicester City Clinical Commissioning Group (1)

The Managing Director of the Leicester City Clinical Commissioning Group (1)

The Locality Director Central NHS England – Midlands and East (1)

The Chief Executive of University Hospitals NHS Trust (1)

The Chief Executive of Leicestershire Partnership NHS Trust (1)

Up to four Officers of Leicester City Council (4)

The Strategic Director of Adult Social Care & Health (Leicester City Council) (1)

The Strategic Director Children (Leicester City Council) (1)

The Director of Public Health (Leicester City Council) (1)

The Strategic Director of City Development and Neighbourhoods (1) (Note: to replace the Chief Operating Officer)

Up to eight further representatives including Healthwatch Leicester/Other Representatives (8)

One representative of the Local Healthwatch organisation for Leicester City (1)

Leicester City Local Policing Directorate, Leicestershire Police (1)

The Leicester Leicestershire and Rutland Police and Crime Commissioner (1)

Chief Fire and Rescue Officer, Leicestershire Fire & Rescue Service (1)

Two other people that the local authority thinks appropriate, after consultation with the Health and Wellbeing Board (2)

A representative of the city's sports community (1)

A representative of the private sector/business/employers (1)

5 Quorum & Chair

5.1 For a meeting to take place there must be at least six members of the Board present and at least one representative from each of the membership sections:

Leicester City Council (Elected member)

Leicester City Clinical Commissioning Group or NHS England

One senior officer member from Leicester City Council

Local Healthwatch/Other Representatives

5.2 Where a meeting is inquorate those members in attendance may meet informally but any decisions shall require appropriate ratification at the next quorate meeting of the Board.

5.3 Where any member of the Board proposes to send a substitute to a meeting, that substitute's name shall be properly nominated by the relevant 'parent' person/body, and submitted to the Chair in advance of the meeting. The substitute shall abide by the Code of Conduct.

5.4 The City Council has nominated the Executive Lead for Public Health & Health Integration to Chair the Board. Where the Executive Lead for Public Health & Health Integration is unable to chair the meeting, then one of the other Elected Members shall chair (noting that at least one Elected Member must be present in order for the meeting to be declared quorate)

6 Voting

6.1 Officer members of Leicester City Council and any representatives of bodies asked to attend meetings of the Board as 'Standing Invitees' by the Board shall not have a vote. All other members will have an equal vote.

6.2 Decision-making will be achieved through consensus reached amongst those members present. Where a vote is required decisions will be reached through a majority vote of voting members; where the outcome of a vote is impasse the chair will have the casting vote.

7 Code of conduct and member responsibilities

All voting members are required to comply with Leicester City Council's Code of Conduct, including submitting a Register of Interests.

In addition all members of the Board will commit to the following roles, responsibilities and expectations:

7.1 Commit to attending the majority of meetings

7.2 Uphold and support Board decisions and be prepared to follow through actions and decisions obtaining the necessary financial approval from their organisation for the Board proposals and declaring any conflict of interest.

7.3 Be prepared to represent the Board at stakeholder events and support the agreed consensus view of the Board when speaking on behalf of the Board to other parties. Champion the work of the Board in their wider networks and in community engagement activities.

7.4 To participate in Board discussion to reflect views of their partner organisations, being sufficiently briefed to be able to make recommendations about future policy developments and service delivery

7.5 To ensure that there are communication mechanisms in place within the partner organisations to enable information about the priorities and recommendation of the Board to be effectively disseminated.

8 Agenda and Meetings

8.1 Administration support will be provided by Leicester City Council.

8.2 There will be standing items on each agenda to include:

Declarations of Interest

Minutes of the Previous Meeting

Matters Arising

Updates from each of the working subgroups of the Health & Wellbeing Board.

8.3 Meetings will be held at least four times a year (Note: previously held 6 times a year) and the Board will meet in public and comply with the Access to Information procedures as outlined in Part 4b of the Council's Constitution.

8.4 The first meeting of the Health and Wellbeing Board was on 11 April 2013.

Version 9.4

APPENDIX C

May 18					
	Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3	4
Week 1		Licensing Enforcement Sub-Committee 9.30am		Members Training	
	7	8	9	10	11
Week 2	BANK HOLIDAY		Planning & Development Control Committee 5.30pm		
	14	15	16	17	18
Week 3				Annual Council 5.00pm	
	21	22	23	24	25
Week 4	Members Training		Forum for Older People 1.30pm Planning & Development Control Committee Training 5.30pm	Leicester and Leicestershire Transport Board 11.30am	
	28	29	30	31	
Week 5	BANK HOLIDAY	Half Term	Half Term	Half Term	

June 18					
	Monday	Tuesday	Wednesday	Thursday	Friday
					1
Week 1					Half Term
	4	5	6	7	8
Week 2	Members Training	Licensing Enforcement Sub-Committee 9.30am	Planning & Development Control Committee 5.30pm		
	11	12	13	14	15
Week 3		Heritage, Culture, Leisure and Sport Scrutiny Commission 5.30pm	Audit & Risk Committee 5.30pm	Council 5.00pm	Eid Al Fitr
	18	19	20	21	22
Week 4	Saffron CM 6.00pm Abbey CM 6.00pm Thurncourt CM 6.30pm	Adult Social Care Scrutiny Commission 5.30pm Rushey Mead CM 6.30 pm	Members Training Beaumont Leys CM 6.00pm	Overview Select Committee 5.30pm	
	25	26	27	28	29
Week 5	Housing Scrutiny Commission 5.30pm		Planning & Development Control Committee 5.30pm	Economic Development, Transport and Tourism Scrutiny Commission 5.30pm	

July 18					
	Monday	Tuesday	Wednesday	Thursday	Friday
	2	3	4	5	6
Week 1		Licensing Enforcement Sub-Committee 9.30am Children, Young People and Schools Scrutiny Commission 5.30pm	Forum for Older People 1.30pm Neighbourhood Services and Community Involvement Scrutiny Commission 5.30pm	Health & Wellbeing Scrutiny Commission 5.30pm Spinney Hills CM 6.00pm	
	9	10	11	12	13
Week 2		Licensing & Public Safety Committee 5.30pm	Corporate Parenting Forum 5.00pm	Health and Wellbeing Board 5.30pm Fosse CM 6.00pm	
	16	17	18	19	20
Week 3	School Holidays begin	Members Training	Planning & Development Control Committee 5.30pm		
	23	24	25	26	27
Week 4			Audit & Risk Committee 5.30pm North Evington CM 6.30pm		
	30	31			
Week 5	Troon CM 6.30pm	Members Training			

August 18					
	Monday	Tuesday	Wednesday	Thursday	Friday
			1	2	3
Week 1			Humberstone and Hamilton CM 6.30pm	Members Training Braunstone Park and Rowley Fields CM 5.30pm	
	6	7	8	9	10
Week 2	Wycliffe CM 6.00pm	Licensing Enforcement Sub-Committee 9.30am	Planning & Development Control Committee 5.30pm		
	13	14	15	16	17
Week 3		Heritage, Culture, Leisure and Sport Scrutiny Commission 5.30pm Castle CM 6.00pm		Members Training	
	20	21	22	23	24
Week 4	Housing Scrutiny Commission 5.30pm	Eid Al Adha		Health & Wellbeing Scrutiny Commission 5.30pm	School Holidays End
	27	28	29	30	
Week 5	BANK HOLIDAY	Adult Social Care Scrutiny Commission 5.30pm Knighton CM 6.30pm	Planning & Development Control Committee 5.30pm	Economic Development, Transport and Tourism Scrutiny Commission 5.30pm Stoneygate CM 6.00pm	

Eid Al Adha 21/8 - 25/8

September 18					
	Monday	Tuesday	Wednesday	Thursday	Friday
	3	4	5	6	7
Week 1		Licensing Enforcement Sub-Committee 9.30am Children, Young People and Schools Scrutiny Commission 5.30pm	Forum for Older People 1.30pm Neighbourhood Services & Community Involvement Scrutiny Commission 5.30pm	Members Training	
	10	11	12	13	14
Week 2		Rosh Hashanah	Audit & Risk Committee 5.30pm	Overview Select Committee 5.30pm	
	17	18	19	20	21
Week 3		Westcotes CM 7.00pm LIBERAL DEMOCRATS PARTY CONFERENCE	Planning & Development Control Committee 5.30pm LIBERAL DEMOCRATS PARTY CONFERENCE	Members Training Health and Wellbeing Board 5.30pm	
	24	25	26	27	28
Week 4					
	LABOUR PARTY CONFERENCE	LABOUR PARTY CONFERENCE	LABOUR PARTY CONFERENCE		

Yom Kippur 19/9

October 18					
	Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4	5
Week 1		Licensing Enforcement Sub-Committee 9.30am	Corporate Parenting Forum 5.00pm	Council 5.00pm	
	CONSERVATIVE PARTY CONFERENCE	CONSERVATIVE PARTY CONERENCE	CONSERVATIVE PARTY CONFERENCE		
	8	9	10	11	12
Week 2	Housing Scrutiny Commission 5.30pm Thurncourt CM 6.30pm	Heritage, Culture, Leisure and Sport Scrutiny Commission 5.30pm	Planning & Development Control Committee 5.30pm	Health and Wellbeing Scrutiny Commission 5.30pm	
	15	16	17	18	19
Week 3	Members Training Abbey CM 6.00pm	Adult Social Care Scrutiny Commission 5.30 pm	Neighbourhood Services & Community Involvement Scrutiny Commission 5.30pm	Saffron CM 6.00pm Spinney Hills CM 6.00pm	
	22	24	24	25	26
Week 4	Half Term Members Training	Half Term Licensing & Public Safety Committee 5.30pm	Half Term	Half Term Economic Development, Transport and Tourism Scrutiny Commission 5.30pm	Half Term
	29	30	31		
Week 5	Planning & Development Control Committee 5.30pm	Children, Young People and Schools Scrutiny Commission 5.30pm Castle CM 6.00pm	Forum for Older People 1.30pm Beaumont Leys CM 6.00pm		

November 18					
	Monday	Tuesday	Wednesday	Thursday	Friday
				1	2
Week 1				Overview Select Committee 5.30pm Braunstone Park & Rowley Fields CM 5.30pm Humberstone and Hamilton CM 6.30pm	
	5	6	7	8	9
Week 2		Licensing Enforcement Sub-Committee 9.30am	Diwali	Nutan Varshabhinandan	
	12	13	14	15	16
Week 3		Standards Committee 5.30pm Troon CM 6.30pm	North Evington CM 6.30pm	Council 5.00pm	
	19	20	21	22	23
Week 4	Members Training	Heritage, Culture, Leisure and Sport Scrutiny Commission 5.30pm	Planning & Development Control Committee 5.30pm	Health and Wellbeing Board 5.30pm Fosse CM 6.00pm	
	26	27	28	29	30
Week 5	Housing Scrutiny Commission 5.30pm	Knighton CM 6.30pm	Corporate Parenting Forum 5.00pm	Health and Wellbeing Scrutiny Commission 5.30pm	

December 18					
	Monday	Tuesday	Wednesday	Thursday	Friday
	3	4	5	6	7
Week 1	Members Training Wycliffe CM 6.00pm	Licensing Enforcement Sub- Committee 9.30am Adult Social Care Scrutiny Commission 5.30pm	Forum for Older People 1.30pm Neighbourhood Services and Community Involvement Scrutiny Commission 5.30pm	Economic Development Transport & Tourism Scrutiny Commission 5.30pm Stoneygate CM 6.00pm	
	10	11	12	13	14
Week 2		Children, Young People and Schools Scrutiny Commission 5.30pm	Planning & Development Control Committee 5.30pm	Overview Select Committee 5.30pm	
	17	18	19	20	21
Week 3	Members Training		Audit & Risk Committee 5.30pm		
	24	25	26	27	28
Week 4	School holidays begin EXTRA STATUTORY DAY	BANK HOLIDAY (Christmas Day)	BANK HOLIDAY (Boxing Day)		
	31				

January 19					
	Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3	4
Week 1		BANK HOLIDAY (New Years Day)			
	7	8	9	10	11
Week 2	School Holidays end Housing Scrutiny Commission 5.30pm	Licensing Enforcement Sub- Committee 9.30am Heritage, Culture, Leisure and Sport Scrutiny Commission 5.30pm	Planning & Development Control Committee 5.30pm		
	14	15	16	17	18
Week 3	Members Training	Health and Wellbeing Scrutiny Commission 5.30pm Westcotes CM 7.00pm		Economic Development Transport & Tourism Scrutiny Commission 5.30pm	
	21	22	23	24	25
Week 4		Adult Social Care Scrutiny Commission 5.30pm	Forum for Older People 1.30pm Neighbourhood Services and Community Involvement Scrutiny Commission 5.30pm	Council 5.00pm	
	28	29	30	31	
Week 5		Children, Young People and Schools Scrutiny Commission 5.30pm Castle CM 6.00pm	Planning & Development Control Committee 5.30pm	Members Training	

February 19					
	Monday	Tuesday	Wednesday	Thursday	Friday
					1
Week 1					
	4	5	6	7	8
Week 2	Thurncourt CM 6.30pm	Licensing Enforcement Sub- Committee 9.30am	Corporate Parenting Forum 5.00pm	Overview Select Committee 5.30pm	
	11	12	13	14	15
Week 3		Licensing and Public Safety Committee 5.30pm	Members Training Forum for Older People 1.30pm Beaumont Leys CM 6.00pm		
	18	19	20	21	22
Week 4	Half Term	Half Term Planning & Development Control Committee 5.30pm	Half Term Council 5.00pm (Budget)	Half Term Fosse CM 6.00pm Spinney Hills CM 6.00pm	Half Term
	25	26	27	28	
Week 5	Troon CM 6.30pm Abbey CM 6.00pm	Knighton CM 6.30pm Rushey Mead CM 6.30pm	Members Training	Health and Wellbeing Board 5.30pm Humberstone and Hamilton CM 6.30pm	

March 19					
	Monday	Tuesday	Wednesday	Thursday	Friday
					1
Week 1					
	4	5	6	7	8
Week 2	Members Training Wycliffe CM 6.00pm	Licensing Enforcement Sub- Committee 9.30am Heritage, Culture, Leisure and Sport Scrutiny Commission 5.30pm Westcotes CM 7.00pm	Stoneygate CM 6.00pm North Evington CM 6.30pm	Saffron CM 6.00pm Braunstone Park and Rowley Fields CM 5.30pm	
	11	12	13	14	15
Week 3	Housing Scrutiny Commission 5.30pm	Health and Wellbeing Scrutiny Commission 5.30pm	Planning & Development Control Committee 5.30pm	Economic Development Transport & Tourism Scrutiny 5.30pm	
	18	19	20	21	22
Week 4		Adult Social Care Scrutiny Commission 5.30pm	Neighbourhood Services and Community Involvement Scrutiny Commission 5.30pm	Council 5.00pm	
	25	26	27	28	29
Week 5		Children, Young People and Schools Scrutiny Commission 5.30pm	Audit & Risk Committee 5.30pm	Members Training	

April 19					
	Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4	5
Week 1		Licensing Enforcement Sub-Committee 9.30am Standards Committee 5.30pm	Planning & Development Control Committee 5.30pm	Overview Select Committee 5.30pm	
	8	9	10	11	12
Week 2			Corporate Parenting Forum 5.00pm		
	15	16	17	18	19
Week 3	School holidays begin	Members Training			BANK HOLIDAY (Good Friday)
	22	23	24	25	26
Week 4	BANK HOLIDAY (Easter Monday)	Licensing & Public Safety Committee 5.30pm	Planning & Development Control Committee 5.30pm	Members Training	School holidays end
	29	30			
Week 5		Licensing Enforcement Sub-Committee 9.30am			

Vaisakhi Sat 14 April

May 19					
	Monday	Tuesday	Wednesday	Thursday	Friday
			1	2	3
Week 1				ELECTION	
	6	7	8	9	10
Week 2	BANK HOLIDAY				
	13	14	15	16	17
Week 3				Annual Council 5.00pm	
	20	21	22	23	24
Week 4					
	27	28	29	30	31
Week 5	BANK HOLIDAY	Half Term	Half Term	Half Term	Half Term

